



INCOME KEY: *Keeping Your Information Secure*

Defined

The Income Key from InVerify gives employees additional control over access to income data. It is a seven digit code required to obtain access to income verification for any employee InVerify represents, if an employee chooses to set one up.

How It Works

The employee has the option to set up an key at any time and can set up an expiration date each time they do so that any previous requestor's access has a limited timeframe.

Manage

1. Go to www.inverify.net
2. Log in to account (if you have not already registered, go to GET STARTED and scroll to Employee Registration)
3. Select: Manage Your Income Key (and confirm you are NOT a robot), then click NEXT
4. Enter new Income Key
 - Must be seven digits and include at least one letter and one number
5. OPTIONAL: Set an expiration date for your income key

The screenshot shows the InVerify website home page. At the top, there is a navigation menu with links for 'OUR SERVICES', 'WHY INVERIFY', 'ABOUT US', 'SUPPORT', and 'CONTACT US'. On the right, there is a 'Login / Register' link. The main heading is 'Employment and Income Verification Services'. Below this is a 'GET STARTED' button. To the right is a login form with fields for 'Email' and 'Password', and a 'LOGIN' button. Below the main heading are three service categories: 'NEED TO VERIFY SOMEONE'S INCOME OR EMPLOYMENT NOW?', 'EMPLOYEES, SUPPLY INCOME KEY, VISA LETTER OR ACCESS SELF SERVICE', and 'NEED TO OUTSOURCE YOUR INCOME OR EMPLOYMENT VERIFICATIONS?'. At the bottom, there is a tagline: 'Throw it over the fence. Easier for your employees - easier for you'.

The first screenshot shows the InVerify website with the 'Employee Options' menu open, highlighting 'Manage your Income Key'. The second screenshot shows the 'National Modern Corporation (NMC) Manage Income Key' page, which includes a 'Security Validation' step with a 'NEXT' button. The third screenshot shows the 'Manage Income Key' page with two main options: 'Enter New Income Key' and 'Clear Current Income Key'. The 'Enter New Income Key' section has a 'New Income Key' field and an 'Income Key Expiration Date (Optional)' field, which is highlighted with a red box labeled '5.'. There is also a 'NEXT' button at the bottom.